

NO.	MISCONDUCT	MINIMUM PENALTY	MAXIMUM PENALTY
1.	Allow different sex enter / in the room & house.	Corridor – RM 50.00 (After 12.00 midnight) In the house – RM100.00 In the room – RM 100.00 <b>OR</b> Transfer to other hostel	Suspend from college for 1 semester
2.	Obstruct any of hostel staff, officer or delegates from entering student's room to perform duty.	Fine RM 50.00	Fine RM 100.00
3.	Occupying student stay overnight outside hostel after 12.00 midnight without permission.	Fine RM 30.00	Fine RM 100.00
4.	Allow an outsider (none occupant) stay illegally in the hostel after midnight.	Fine RM 50.00	Fine RM 100.00
5.	Stain / impede / damage / lost any of hostel facilities or equipment or property.	Fine RM 50.00 <b>OR</b> Recompense will be charged 2X of the value according to which is higher	Suspend from college for 1 semester.
6.	Disturb or giving difficulties to the others from using hostel facilities.	Fine RM 30.00	Fine RM 100.00
7.	Change / switch room or hostel (college) without permission.	Fine RM 30.00 <b>AND</b> Move to former room	Fine RM 100.00 <b>AND</b> Move to former room
8.	Rent hostel room to others (student / outsider) (Landlord / Landlady).	Fine RM 100.00	Suspend from college for 1 semester
9.	Rent a room from registered hostel student / occupant (Tenant).	Fine RM 50.00 <b>AND</b> Charged according to daily room rate fixed by the hostel.	Fine RM 100.00 <b>AND</b> Charged according to daily room rate fixed by the hostel.
10.	Allow a visitor in the hostel territory exceed the time limit.	Fine RM30.00	Fine RM 100.00
11.	Not vacate or move out from the room or hostel by date given / within period of time given.	Charged according to period of stay with room rate fixed by the hostel.	Charged 3X according to period of stay with room rate fixed by the hostel.
12.	Not return keys by date given / within period of time given.	Fine RM 30.00	Fine RM 50.00
13.	Lost keys.	Fine RM 15.00	Fine RM 50.00
14.	Install / set up additional key or lock without permission.	Fine RM 30.00 <b>AND</b> Key / lock will be taken away.	Fine RM 50.00 <b>AND</b> Key / lock will be taken away.
15.	Transfer / move a hostel property from its original place or location without permission.	Fine RM 30.00 <b>AND</b> Move the hostel property to the original place or location.	Fine RM 50.00 <b>AND</b> Move the hostel property to the original place or location.
16.	Carry or keep NON-HALAL Food in hostel territory.	Fine RM 20.00	Fine RM 50.00
17.	Carry or keep any intoxicate or alcoholic drink in hostel territory such as : beer, wine, whisky, champagne etc.	Fine RM 100.00 <b>AND</b> Item will be taken away.	Suspend from study for 1 semester <b>AND</b> Item will be taken away.
18.	Breed a pet in hostel territory.	Warning	Fine RM 50.00 <b>AND</b> Pet will be taken away.
19.	Make illegal wiring work or electrical facility modification in hostel.	Fine RM 100.00	Suspend from university for 1 semester.
20.	Waste electric supply and water in hostel.	Fine RM 50.00 per person.	Fine RM 100.00 each person.
21.	Not using bed sheet and pillow case at all time OR Using dirty bed sheet and pillow case.	Fine RM 20.00	Fine RM 50.00 for each misconduct.
22.	Perform any of activity or misbehavior which become disturbance to hostel occupants, surrounding and neighbors.	Warning	Fine RM 50.00 each person.
23.	Damage / misuse fire extinguisher or fire alarming tool.	Fine RM 100.00	Suspend from college for 1 semester
24.	Keep or use illegal water heater specified by hostel.	Fine RM 30.00 <b>AND</b> Item will be taken away.	Fine RM 100.00 <b>AND</b> Item will be taken away.
25.	Keep or use non permitted electrical appliances beside provided or supplied by hostel.	Fine RM 30.00 each item <b>AND</b> Item will be taken away.	Fine RM 100.00 each item <b>AND</b> Item will be taken away.
26.	Keep dangerous and illegal weapon which is against law.	Fine RM 50.00 each item <b>AND</b> Item will be taken away.	Fine RM 100.00 <b>OR</b> Suspend from college for 1 semester.

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27.	Organize or participate in illegal assembly or gathering or social activity in hostel territory without Principal's permission.	Warning	Suspend from study.
28.	Cook in the room or hostel.	Fine RM 30.00 <b>AND</b> Item will be taken away.	Fine RM 100.00 <b>AND</b> Item will be taken away.
29.	Light up fire or perform experiment with dangerous and flammable chemical substance.	Fine RM 50.00 <b>AND</b> Item will be taken away.	Fine RM 100.00 <b>AND</b> Item will be taken away.
30.	Do not neaten or clean or littering in the room or hostel.	Fine RM 30.00	Fine 50.00 per occupant.
31.	Smoking cigarette / cigar / 'sisha' in hostel and prohibited territory :  i) Keep  ii) Smoke  iii) Sell / distribute	i) Fine RM 30.00  ii) Fine RM 50.00  iii) Fine RM 50.00	i) Fine RM 100.00  ii) Fine RM 100.00  iii) Fine RM 100.00
32.	Conduct a ritual ceremony or activity in the room or hostel.	Warning <b>AND</b> Clearance of item.	Fine RM 100.00 <b>AND</b> Clearance of item.
33.	Steal or threat (blackmail).	Fine RM 100.00	Suspend from college for 1 semester.
34.	Bully or 'ragging'.	Suspend from study.	Dismiss from university.
35.	Fighting or quarrelling (aggressive / body contact).  a) With student  i. Without weapon  ii. With weapon  b) With UniMAP staff or outsider  i. Without weapon  ii. With weapon	Fine RM 50.00 (If with group, consider every person)  Fine RM 100.00 (If with group, consider every person)  (Follow report, if criminal case follow court decision) if no police report, so fine RM 100.00	Suspend from study.    Suspend from study.   Suspend from study <b>OR</b> Dismiss from university.
36.	Sneaking or stalking or any action considered as sneaking.	Fine RM 50.00 <b>AND</b> Refer to counselor.	Fine RM 100.00 <b>OR</b> Suspend from study.
37.	Gambling or any games with gambling element.	Fine 100.00 each person.	Suspend from study.
38.	Coupling between male and female in hostel territory or secluded area which lead to suspicious situation.	Warning <b>AND</b> Fine RM 100.00	Suspend from college for 1 semester.
39.	Improper / not descent dressing and image which is against the rule (including not wearing Student Matric Card in university territory attending class).	Warning	Fine RM 100.00
40.	Rude or disrespect university staff.	Warning	Fine RM 100.00
41.	Drive or park vehicle at prohibited area stated by hostel management.	Fine RM 30.00	Fine RM 50.00
42.	Build clothes dryer at non permitted area.	Fine RM 10.00	Fine RM 50.00
43.	Paste poster without permission from hostel / college Principal or management.	Fine RM 30.00	Fine RM 100.00
44.	Play firecrackers or fireworks.	Fine RM 50.00	Fine RM 100.00
45.	Distribute illegal circulars in a form of printing material, electronic or short messaging system (SMS).	Fine RM 100.00	Suspend from study.
46.	Male student – keep or wear female clothing or kits in room or hostel.	Fine RM 30.00	Fine RM 50.00
47.	Conduct any form of business in hostel without permission.	Warning <b>AND</b> Fine RM 30.00	Fine RM 50.00
48.	Abuse computer software in college.	Fine RM 50.00	Fine RM 100.00
49.	Steal  i. Friend property  ii. UniMAP property  iii. UniMAP staff property or public	Fine RM 100.00  Fine RM 100.00  Suspend from study (If criminal case follow court decision)	Suspend from study.  Suspend from study.  Dismiss from university.